



NO REFUNDS ON BOOTH SPACE

## COMMERCIAL VENDOR CONTRACT

This agreement is entered by and between the Sooner State Morgan Horse Association (SSMHA, Inc.) "The Show" and \_\_\_\_\_ "The Vendor" for the duration of the 2023 SSMHA Summer Showcase (May `12, 13, 14 2023) or Fall Showcase (September 8, 9, 10 2023).

1. The Vendor will lease exhibit space from The Show for the express purpose of the retail sale of goods or services to the public. The Vendor will comply with all applicable laws and ordinances governing same. This includes, but is not limited to, the collection and payment to the proper governing authorities of all applicable sales tax.
2. The Show, in its sole discretion, will select and lease to The Vendor its assigned space. The Show will attempt to honor requests for specific spaces based on the historical usage of space at The Show. THERE ARE NO GUARANTEES THAT ANY VENDOR WILL HAVE A REQUEST FOR A SPECIFIC SPACE HONORED.
3. ***The Show requests a donation for our silent auction to be held during our annual awards banquet.***
4. The Vendor requests the following show dates:

\_\_\_\_\_ Summer Showcase (May 12, 13, 14 2023)      \_\_\_\_\_ Fall Showcase (Sept. 9, 9, 10 2023)

5. The Vendor requests the space described below:

**INSIDE/OUTSIDE SPACE**

\_\_\_\_\_ 10' x 10' @ \$30 = \_\_\_\_\_

**ADDITIONAL ITEMS**

Electric Services @ \$5 = \_\_\_\_\_

ALL OTHER SPACES ARE SUBJECT TO INDIVIDUAL RATE QUOTES AND CONDITIONS

6. The Show will provide the above referenced space, subject to all other terms and conditions contained herein upon the receipt of an original, signed contract on or before the first day of the show. All agreements and payments must be received on or before the first day of the show to reserve your booth space.
7. The Vendor agrees to comply with all applicable local, state and federal regulations, as well as any requirements promulgated by The Show and the SSMHA, Inc. Board.
8. The Show is conducted in accordance with the rules and regulations of The United States Equestrian Federation and The American Morgan Horse Association. The actual management and conduct of The Show is governed by the SSMHA, Inc Board as it deems advisable or desirable in its sole discretion. The Show reserves the right to, in any matter or disagreement, to return any fees paid by The Vendor and thereby discharge completely and irrevocable all its obligations under this contract.
9. The Vendor expressly releases and discharges The Show from all liabilities, losses, injuries or damages to either persons or properties that might be sustained on or about the premises or relating to The Vendor's exhibit space. The responsibility for the safety and security of The Vendor's space and its contents reside solely with The Vendor leasing the space.
10. The Show requests proof of insurance.  
Insurance Carrier \_\_\_\_\_ Policy No. \_\_\_\_\_
11. Check-in day is the day before the show after 12:00 p.m. or the first day of the show.

Description of Exhibit/Merchandise. \_\_\_\_\_

Website \_\_\_\_\_ Dept of Health Certificate No. \_\_\_\_\_

Insurance Carrier \_\_\_\_\_ Policy No. \_\_\_\_\_

Number of years continuous exhibiting \_\_\_\_\_ or New Exhibitor \_\_\_\_\_

Read and agreed to by:

\_\_\_\_\_  
*The Vendor* *Date*

Read and agreed to by:

\_\_\_\_\_  
*The Show* *Date*

## VENDOR INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

## METHOD OF PAYMENT

**Please indicate your preference of payment below:**

1. Check – Make checks payable to SSMHA, INC.
2. Venmo (@SoonerState-MHA) – Please ensure club receives full payment due. We are not responsible for charges by Venmo.
3. PayPal (SSMHA, Inc.) – Please ensure club receives full payment due. We are not responsible for charges by PayPal.

\_\_\_\_\_  
Signature of Vendor Date

# SSMHA, INC.

## RULES, REGULATIONS & VENDOR INFORMATION

- **DATES:**
  - Summer Show - May 12, 13, 14 2023 and/or
  - Fall Show - Sept. 8, 9, 10 2023
- **LOCATION:** McClain County Expo, 1715 Hardcastle Blvd, Purcell, Ok 73080 or 500 East Choctaw Ave, Chickasha, OK
- **HOURS:** All vendors must be open from 7:30 a.m. until 6:00 p.m. on Friday & Saturday and 7:30 a.m. until 3:00 p.m. or the completion of the show on Sunday.
- **MOVE-IN:** The Thursday after 12:00 p.m. before each show
- **MOVE-OUT:** All vendors may move out beginning at 3:00 p.m. on Sunday of the show. Move-out must be completed no later than 6:00 p.m. on the Sunday of each show.
- **SHIPPING & RECEIVING:** No USPS deliveries to this address please.
- **SECURITY:** Security Guards will be posted and roaming the commercial vendor areas between 9:00 p.m. and 6:00am on Thursday, Friday and Saturday night. PLEASE NOTE: THE SHOW ASSUMES NO RESPONSIBILITY FOR THEFT OF LOSS OF ANY KIND.
- **SHOW CONTACT INFORMATION:** Email: [soonerstatemha@gmail.com](mailto:soonerstatemha@gmail.com)

<b>SSMHA CONTACT</b>	<b>SHOW SECRETARY/MANAGER</b>
Sarah Duncan	Stacia Wert-Gray
405-503-3980	405-204-3870

  - RV hookups are also available at the Fairgrounds. Contact the show secretary listed above for more information.
- **BOOTH CONTENT:** The Show does not provide any items other than an exhibit space.
- Your completed application including payment may be mailed to the Show Secretary.

SSMHA  
c/o Stacia Wert-Gray  
3420 East 40th  
Edmond, OK 73013